# YEARLY STATUS REPORT - 2020-2021

4

| Part A | |
| --- | --- |
| Data of the Institution | |
| 1.Name of the Institution | **North Bank College** |
| • Name of the Head of the institution | **Dr Jugal Saikia** |
| • Designation | **Principal** |
| • Does the institution function from its own campus? | **Yes** |
| • Phone no./Alternate phone no. | **08011224891** |
| • Mobile No: | **09101585018** |
| • State/UT | **Assam** |
| • Pin Code | **787053** |
| 2.Institutional status | |
| • Type of Institution | **Co-education** |
| • Location | **Rural** |
| • Financial Status | **UGC 2f and 12(B)** |

| | |
|---|---|
| • Name of the Affiliating University | **Dibrugarh University** |
| • Name of the IQAC Coordinator | **Dr. Naren Chandra Das** |
| • Phone No. | **07086346482** |
| • Alternate phone No. | **07002430651** |
| • IQAC e-mail address | **iqacnbc@gmail.com** |
| • Alternate e-mail address | **ndas665@gmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | **https://northbankcollege.in/data/page/aqar-list/** |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | **https://northbankcollege.in/data/page/academic-calender/** |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **C+** | **63.25** | **2004** | **04/11/2004** | **03/11/2009** |
| **Cycle 2** | **B+** | **2.51** | **2016** | **05/11/2016** | **04/11/2021** |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | **11/12/2004** |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **nil** | **nil** | **nil** | **00** | **00** |

| | |
|---|---|
| **8.Whether composition of IQAC as per latest NAAC** | **Yes** |

**guidelines**

| | |
|---|---|
| • Upload latest notification of formation of IQAC | **View File** |
| **9.No. of IQAC meetings held during the year** | 3 |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | **Yes** |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | **View File** |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

* Training Cum Workshop on " Recent Trends in Package of Practices in Pisciculture" on 27 & 28th November, 2020 * One Day Workshop on " Reflections of Women in Bhupendra Sangeet" on the Occasion of International Women's Day on 8th March, 2021 * "Uttorporia Satro Sanmilon" -A Remembrance and Book Release Programme on 5th April, 2021 * Plantation Programme in the College Campus on the Occasion of World Environmental Day on 5th June, 2021

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Distribution of sanitary napkin to girl students to achieve the goal of cleanliness and hygiene | Distribution of sanitary napkins are carried out periodically within and outside the college campus |
| To complete new boys' hostel | The proposed boys' hostel was completed in time and it now accommodates |

| | students |
|---|---|
| To construct a new incubation system for fish breeding and an aqua tank to nurture fish | The incubation system and the aqua tank has been constructed and now it has been operated by the college in collaboration with a local farm |
| To produce organic manure within the college campus | The proposed organic manure has been produced within the college campus and distributed periodically |
| To construct College NSS office separately | The Proposed office has been completed |

| 13.Whether the AQAR was placed before statutory body? | Yes |
|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Governing Body Meetting | 06/04/2022 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2020-2021 | 25/02/2022 |

**15.Multidisciplinary / interdisciplinary**

**16.Academic bank of credits (ABC):**

**17.Skill development:**

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**20.Distance education/online education:**

| Extended Profile | |
|---|---|
| **1.Programme** | |
| 1.1<br><br>Number of courses offered by the institution across all programs during the year | 37 |

| File Description | Documents |
|---|---|
| Data Template | View File |

## 2.Student

| 2.1 Number of students during the year | 706 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 138 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 Number of outgoing/ final year students during the year | 230 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

| 3.1 Number of full time teachers during the year | 54 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 Number of Sanctioned posts during the year | 23 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 4.Institution

| 4.1 Total number of Classrooms and Seminar halls | 29 |
|---|---|

| 4.2 | 938000.00 |

| | |
|---|---|
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3<br><br>Total number of computers on campus for academic purposes | 36 |

| Part B |
|---|

| CURRICULAR ASPECTS |
|---|

| **1.1 - Curricular Planning and Implementation** |
|---|

| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process |
|---|

The college has been imparting higher education with under graduate (UG) curriculum duly modeled by the University Grant Commission (UGC) under Choice Based Credit System (CBCS) since 2018-19 academic session. A traditional (Chalk-black board) curriculum delivery method of teaching along with electronic means like projectors, email etc havebeen used.

Moreover some vocational courses like Advanced diploma course in Fish breading and Aquaculture (2018-19), Diploma course in Fish breading and Aquaculture (2018-19), B. Voc in Fish Breading and Aquaculture (2020-21) and Human Rights Education Course (2016-17) are introduced with a well planned curriculum design in which the college fully followed the University Grant Commission (UGC) guidelines and are going on in the year 2020-21. In these courses, traditional teaching procedures along with electronic means like projectors are applied.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | **View File** |
| Link for Additional information | **NA** |

| 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE) |
|---|

The institution has been conducting Diploma and Advanced Diploma courses in Fish breading and Aquaculture since 2018-19 and B. Voc course Fish breading and Aquaculture has been introduced and run in the year 2020-21.

The schedule of different events of the above courses as per academic calendar for the session 2020-21 is given as follows-

Sl. No.

Name of courses

**Events**

**Date**

**of admission**

**Date of Commence-ment**

**of classes**

**Date**

**of exam.**

**Date**

**of results**

1

**B. Voc in Fish Breading and Aquaculture:**

**Duration: 4 Yrs.**

30/10/2020

5/4/2021

1/4/2021

20/4/2021

2

**Diploma in Fish Breading and Aquaculture: Duration: 1 yr**

30/10/2020

5/4/2021

1/4/2021

20/4/2021

3

**Advanced Diploma in Fish Breading and Aquaculture: Duration: 2 yrs**

30/10/2020

5/4/2021

1/4/2021

**20/4/2021**

**4**

**Human Rights Education Course:**

**Duration:**

**6 Months**

**12/10/2020**

**15/10/2021**

**22/3/2021**

**12/4/2021**

**5**

**P.G Diploma Course in Yuga : Duration:**

**1 Year**

**12/9/2019**

**07/10/2019**

**2/4/2021**

**17/6/2021**

**6**

**Diploma Course in Yuga: Duration:**

**1 Year**

**12/9/2019**

**7/10/2019**

**2/4/2021**

**17/6/2021**

**The academic calendar some of the above mentioned courses including the conduct of Continuous Internal Evaluation (CIE) could not be strictly followed due to Covid-19 pandemic in Assam (India) during the academic session 2020-21.**

| File Description | Documents |
| --- | --- |

| Upload relevant supporting documents | **View File** |
|---|---|
| Link for Additional information | **https://northbankcollege.in/data/page/academic-calender/** |

| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | **C. Any 2 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | **View File** |
| Any additional information | **View File** |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**2**

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Minutes of relevant Academic Council/ BOS meetings | **View File** |
| Institutional data in prescribed format (Data Template) | **View File** |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**6**

| File Description | Documents |
|---|---|
| Any additional information | **View File** |

| | |
|---|---|
| Brochure or any other document relating to Add on /Certificate programs | **View File** |
| List of Add on /Certificate programs (Data Template ) | **View File** |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

166

## 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

159

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | **View File** |

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and sustainability is concerned with the term development (say development of a country) that meets the needs of the present generation without compromising the ability of the future generation to meet their own needs. Keeping this in mind, as a part of integrating environment and sustainability into the curriculum, the college introduces a course on preparation of vermi compost, so that the same has to be utilized in the seedlings planted in the college campus on different occasions and thereby tried if we can contribute a little to protect the damage that occurred for the nature because of unscientific usage of chemical fertilizers in the name of producing more food grains for human race.

Tree Plantation is such a programmme that is connected with the preservation and propagation of environmental ethics with which our students are continuously connected.

Besides, students are made aware of gender sensibility through awareness programs inside and outside the college campus.

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | **View File** |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**8**

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Programme / Curriculum/ Syllabus of the courses | **View File** |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **View File** |
| MoU's with relevant organizations for these courses, if any | **View File** |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | **View File** |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**154**

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | **View File** |

## 1.4 - Feedback System

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | **View File** |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | **No File Uploaded** |
| Any additional information(Upload) | **View File** |

| 1.4.2 - Feedback process of the Institution may be classified as follows | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|

| Upload any additional information | **View File** |
|---|---|
| URL for feedback report | **https://northbankcollege.in/data/page/feedback-form/** |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of sanctioned seats during the year

2100

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Institutional data in prescribed format | **View File** |

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

138

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Number of seats filled against seats reserved (Data Template) | **View File** |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students of North Bank College have diverse backgrounds resulting in different categories of students. To corroborate the institution axiom "Enter to Learn, Leave to Serve and Enlighten", it has taken appropriate measures to make an assessment of the learning levels of both two categories of students viz. Advanced learners and slow learners. To make the identification between the two groups class tests are held after the enrolment process along with the submission of Home Assignments. Subsequently, two groups are formed up per department and accordingly two tutorial groups per department.

Special assistance has been provided to the slow learners with the arrangement of the tutorial classes. To enhance their comprehensibility audio-visual aids like slide projection in smart

classroom is used. Their segments of students are well monitored by the teachers of the respective departments. Besides being accessible for all time, the respective teachers arrange group discussions along with extra Home Assignments. The teachers keep track of their semester wise improvement very closely with a holistic approach.

As for the advanced learners, besides arranging the curriculum imperatives like two sessional exams, seminars and group discussions, some career oriented programmes are organised per year. Debate and quiz competitions are held to provide a platform where they can express and show their aptitudes. The slow learners are equally welcomed and encouraged to participate in all these programmes.

Most importantly, students' feedback is collected each year from both categories of students to make estimation about their exigencies.

| File Description | Documents |
|---|---|
| Link for additional Information | **NIL** |
| Upload any additional information | **View File** |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 1556 | 54 |

| File Description | Documents |
|---|---|
| Any additional information | **View File** |

## 2.3 - Teaching- Learning Process

### 2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As a premier institution of the locality, North Bank College has been enjoying different student centric methods in both the streams separately. Acknowledging the various needs of the students these teaching learning methodologies are adopted in such a way so that both advanced and slow learners can be benefitted. As for the teachers, it is ensured that the cause during the stipulated time.

Experiential learning methodologies adopted in the college include field study and some educational tours. Departments such as Anthropology, Geography, Geology and Education arrange field study trips each year to nearby areas where the students are exposed to the real life experiences of what they have in textbooks. Participative learning methodologies include group discussions, seminars and tutorial classes which take place in all the departments per semesters. Moreover, it is mandatory for all the

students per department to take part in the creation of the General Wall Magazine Anwesha and the general students' magazine NBIAN. Besides, the departmental wall magazines so that the students can learn about innovative thinking, creative learning etc. Under the category of problem solving learning methodology, the institution provides well equipped laboratories to various departments where there is a need of it particularly e.g. department of Education, Mathematics besides all other departments of science stream.

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Link for additional information | **N/A** |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to chalk and talk method of the teaching, the teachers of the college have been taking recourse of ICT enabled tools for effective teaching-learning process. The institution has 1 smart classroom with ICT tools, 1 projector and 1 projection screen where teachers of different departments of both the streams perform their duties. Every department is well equipped with computers where students can have better comprehensibility of their courses. More to it, the teachers use these computers in relation with entering and recording departmental data. The college provided the bigger classrooms with microphones for better auditory effect. Besides, the computers, digital printers and digital Xerox machine are made available for the students. In the computer laboratory Wi-Fi connectivity is available 24*7 for the students. During the pandemic, regular classes were taken in online mode through Google Classroom. During the same period, two seminars were also held. Among the student- teacher community PDF files of learning materials, E-books are shared from time to time in Whatsapp groups. The library of the college has extended the easy access of e-resources to both students and faculties. Library automation process is also going on. The college website is always at the service of the students where they can get acquainted with the latest academic information. E-mail connectivity is also available for the help of the students at any time.

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | **NIL** |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

## 2.3.3.1 - Number of mentors

**54**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | **View File** |
| Circulars pertaining to assigning mentors to mentees | **View File** |
| mentor/mentee ratio | **View File** |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**23**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | **View File** |
| Any additional information | **View File** |
| List of the faculty members authenticated by the Head of HEI | **View File** |

## 2.4.2 - Number  of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year

**8**

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | **View File** |

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

## 2.4.3.1 - Total experience of full-time teachers

**54**

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | **View File** |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains transparency in the evolution process of the students in a robust way. As per university schedule continuous in semester evaluation process is being done per semester for all the departments. The evaluation process includes 2 sessional exams per semester, group discussions, and seminars, Unit Tests, home Assignments, Field Works and Laboratory Works. The mechanism adopted by the college for effective implementation of evaluation process involves:

1. The Principal holds Academic Committee Meeting where Head of the respective departments decide the date and time of the sessional examinations. The faculty members from each of the streams are entrusted with the responsibility of conducting the exams smoothly.
2. A common exam schedule is prepared for all the departments and it is displayed before the students well in advance.
3. For more transparency, the performance of the students is displayed on the departmental notice board.
4. The Group Discussions, seminars and Home Assignments go on in all departments as per university academic calendar. Transparency is maintained in Laboratory Works with the help of Laboratory Record Books which are easily accessible to students as well. As part of internal assessment process, unit tests are held as per convenience of the department besides the two general sessional examinations. Regarding the whole internal assessment system of the college on orientation is provided per department at the commencement of the classes to the new comers of 1st semester each year.

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Link for additional information | **NA** |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparent, time bound and efficient mechanisms are devised by the college to deal with any internal exams related grievances. Since the responsibility of the smooth conduction of the sessional exams is entrusted to two faculty members comprised of both the streams, any grievance related matter of the same is informed to them first. Moreover, any sort of discrepancy like the performance score, mistakes in question papers, allotted marks against each question etc. can be informed by the students to the head of the concerned department. All the departments are bound to solve the assessment

related grievances within a period of maximum 10 days. The students are free to meet the Head of the departments in case of any issue stated above. In addition to it, rubrics are set up in all the departments for a transparent and efficient internal assessment system. For example, for Home Assignments the rubrics constitute of timely submission, addressing the question properly, good writing skill, citation of reference books etc. These rubrics are informed to the students in advance so that later on grievances can be sorted out efficiently. Above all, the college provides ample opportunities to the students so that their dissatisfaction regarding the internal assessment can be addressed and curtailed in number.

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Link for additional information | **NA** |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The course outcome of both the streams of Arts and Science are based on the model of Bloom's Taxonomy. They are as follows:

1. The students of both the streams are expected to acquire the knowledge of their chosen subjects.
2. They are to develop and inculcate the skill to apply the knowledge in practical life.
3. They are expected to be aware of the range of employment opportunities available in their respective disciplines.
4. They are also expected to cultivate sensibility towards many social issues and figure out the solution of the same.

There are apt mechanisms in the college for communication of the course outcome.

1. Ample information is provided to the students regarding the course structure and curriculum of the subjects of the college in the college website.
2. Expected course outcomes are told to the students at the starting of the classes by each department.
3. In regular meetings of the Principal and the teachers, the expected outcomes are discussed thoroughly and for the effective implementation of the same suggestions are provided.

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Paste link for Additional information | **NIL** |

| Upload COs for all courses (exemplars from Glossary) | **View File** |
| --- | --- |

## 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Measurement of attainment of Pos, PSOs and Cos are done through continuous and comprehensive evaluation.**

- **Two sessional exams, unit tests are held per semester in the college where the students' knowledge, understanding level, analysing aptitude are tested.**
- **In Home Assignments, seminars and group discussions the students' acquired skills in making use of their knowledge are measured.**
- **Through field works and laboratory works their ability to find out the correspondence between the theory and the practical is evaluated.**
- **The college organises various programmes and competitions like quiz and Debate through which the students' sensibility toward social maladies are tested.**
- **Each department maintains a record book where the outcome goals are recorded per student. Accordingly, the students are given counselling and future course of action is suggested.**

| File Description | Documents |
| --- | --- |
| Upload any additional information | **View File** |
| Paste link for Additional information | **NIL** |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**244**

| File Description | Documents |
| --- | --- |
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | **View File** |
| Upload any additional information | **View File** |
| Paste link for the annual report | **NIL** |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSd7Mp8y_XJZ-3IKSfBzGGdg9PAo4xNLYotqRB0BS0IN-pH4XA/viewform

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| e-copies of the grant award letters for sponsored research projects /endowments | **View File** |
| List of endowments / projects with details of grants(Data Template) | **View File** |

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | **View File** |
| Any additional information | **View File** |
| Supporting document from Funding Agency | **View File** |
| Paste link to funding agency website | **N/A** |

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

| File Description | Documents |
|---|---|
| Report of the event | **View File** |
| Any additional information | **View File** |

| List of workshops/seminars during last 5 years (Data Template) | **View File** |
| --- | --- |

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

| File Description | Documents |
| --- | --- |
| Any additional information | **View File** |
| List of research papers by title, author, department, name and year of publication (Data Template) | **View File** |

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

| File Description | Documents |
| --- | --- |
| Any additional information | **View File** |
| List books and chapters edited volumes/ books published (Data Template) | **View File** |

## 3.3 - Extension Activities

### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college promotes regular engagement of faculties and students with neighbourhood community for their holistic development and sustained community development through various activities.

North Bank College has organised many programmes under which students and staff participate voluntarily in community based activities with neighbourhood. The institution organised and arranged various types of awareness programmes and workshops on cleanliness, tree plantation, green environment, traffic rules awareness, gender sensitization, covid-19 pandemic awareness and women empowerment.

The students also engage themselves with continuous voluntary activities to maintain cleanliness in and around the campus. Students have participated in Swachh Bharat Abhijan to clean environment.

- **Awareness of Women health and economic empowerment in International Women's Day.**
- **Awareness of Oral Health (Aim to terminate Tobacco and Cancer)**
- **Training on Sustainable agricultural practices.**
- **Adopted a village and organised awareness programme regarding children's rights.**

**Learning outcomes of the activities:**

- **Build up relation with organisation to carry forward humanitarian work in future.**
- **Engage the knowledge of societal issues and problems to reach solution by getting involved with their lives.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **https://northbankcollege.in/data/photo-gallery/** |
| Upload any additional information | **View File** |

## 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

## 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Number of awards for extension activities in last 5 year(Data Template) | **View File** |
| e-copy of the award letters | **View File** |

## 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

## 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

| File Description | Documents |
|---|---|
| Reports of the event organized | **View File** |

| | |
|---|---|
| Any additional information | **View File** |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | **View File** |

## 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

**568**

| File Description | Documents |
|---|---|
| Report of the event | **View File** |
| Any additional information | **View File** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | **View File** |

## 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

**2**

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | **View File** |
| Details of linkages with institutions/industries for internship (Data Template) | **View File** |
| Any additional information | **View File** |

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

**2**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **View File** |
| Any additional information | **View File** |

| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | **View File** |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

- **The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**
- **The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**
- **There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

| File Description | Documents |
| --- | --- |
| Upload any additional information | **View File** |
| Paste link for additional information | **https://northbankcollege.in/data/photo-gallery/** |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The importance of social and cultural activities lies in preparing students for real life and strengthening their personal skills. Cultural activities not only help students to identify themselves with college, but also assist students to develop themselves in desired fields and improve their skills.**

**The cultural committee of our college helps them for functioning different cultural activities. During college Week, the college union body organises different cultural as well as sports activities and competetions.**

**Our college has recently opened an Indoor stadium in 2016 for students and faculties. The indoor stadium is of 118*90 sqr. Ft. The college indoor stadium provides facilities like badminton, table tennis, carom, panja, chess etc.**

**The college has a playground since 1961 with an area of 100*100 sq.m. It has the advantage of green gallery built with the aid of MLA fund in the year 2021. Football, cricket, volleyball, kabaddi etc., are regularly played by the students in this playground.**

**A yoga centre had been started from 4th July, 2019 under "Yoga Training and Treatment Centre" North Lakhimpur, a sister**

organisation of SU-SWASTHYA(NGO) in North Bank College.

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Paste link for additional information | **https://northbankcollege.in/data/photo-gallery/** |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

29

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Paste link for additional information | **https://northbankcollege.in/data/photo-gallery/** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | **View File** |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

938000/

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Upload audited utilization statements | **View File** |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | **View File** |

### 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

North Bank College has a partially automated Central Library. The software (ILMS) used in this library is SOUL version 2.0. This institution has been subscribing to all the necessary e-resources including e-journals, e-Shodh Sindhu, Shodh Ganga, e-books and Databases since the year 2015. However, after 2020 there was a

temporary interruption in the subscription of these above e-resources for several reasons. Renovation of the library had begun from May, 2020 under RUSA and access to this library had to be restricted for the period of renovation. Covid-19 pandemic had also affected the renovation works as there was a Quarantine Camp in the college campus and the renovation of the library could not be completed in time. Apart from that, since this renovation work is looked after by RUSA through the mediator of contractors, so our college could not intervene in this matter. Since renovation of library is still not completed, so Shodhganga membership and subscription to other e-resources have been interrupted for the time being.

(Because of these renovation works and temporary interruption to the access of e-resources, the column in 4.2.2 has been filled up as None of the above)

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Paste link for Additional Information | **https://northbankcollege.in/data/photo-gallery/** |

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **E. None of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | **View File** |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

129218

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Audited statements of accounts | **View File** |

| Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template) | **View File** |
| --- | --- |

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

15

| File Description | Documents |
| --- | --- |
| Any additional information | **View File** |
| Details of library usage by teachers and students | **View File** |

### 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

North Bank College has as many as 36 computers for academic purposes. all these computers are constantly and timely updated so that our students and employees are well in touch with the new generation facilities. All these computers have been upgraded to the latest versions of the softwares for smooth functioning. It has also installed latest versions of anti-viruses to prevent digital safety of the office and the students. The college is also provides partial Wi-Fi in the college campus and encompassing more areas to cover under its Wi-Fi umbrella. Besides, our old and damages desktops have now been replaced with latest versions of laptops keeping in mind the demands of the time.

| File Description | Documents |
| --- | --- |
| Upload any additional information | **View File** |
| Paste link for additional information | **https://northbankcollege.in/data/photo-gallery/** |

### 4.3.2 - Number of Computers

20

| File Description | Documents |
| --- | --- |
| Upload any additional information | **View File** |
| Student – computer ratio | **View File** |

### 4.3.3 - Bandwidth of internet connection in the Institution

A. ≥ 50MBPS

| File Description | Documents |
| --- | --- |
| Upload any additional Information | **View File** |

| Details of available bandwidth of internet connection in the Institution | **View File** |
| --- | --- |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

938000/

| File Description | Documents |
| --- | --- |
| Upload any additional information | **View File** |
| Audited statements of accounts. | **View File** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | **View File** |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory:North Bank College has an adequate/good number of laboratories in both arts and Science Steam in which students can enjoy the hands-on training on the practical aspects of the syllabi.

Library:North Bank College has both Arts and Science Stream as the sole institution of the entire Ghilamara and it preserves and disseminates information to the students, researcher and teacher community.

Sports Complex:North Bank College has well equipped with facilities for both indoor and outdoor activities for the students to develop physically as well as mental health.

Computers:The College has a computer department with an impressive laboratory that has provided computer education to the students.

Classroom:The College has 28 nos. of the classrooms including digital classroom and computer lab cum classroom, where students achieve a good environment for the learning process.

| File Description | Documents |
| --- | --- |
| Upload any additional information | **View File** |
| Paste link for additional information | **https://northbankcollege.in/data/photo-gallery/** |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**951**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **View File** |
| Upload any additional information | **View File** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | **View File** |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

**2**

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |
| Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template) | **View File** |

| | |
|---|---|
| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **C. 2 of the above** |

| File Description | Documents |
|---|---|
| Link to institutional website | **N/A** |
| Any additional information | **View File** |
| Details of capability building and skills enhancement initiatives (Data Template) | **View File** |

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

| File Description | Documents |
|---|---|
| Any additional information | **View File** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | **View File** |

| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | **View File** |
| Upload any additional information | **View File** |
| Details of student grievances including sexual harassment and ragging cases | **View File** |

## 5.2 - Student Progression

## 5.2.1 - Number of placement of outgoing students during the year

## 5.2.1.1 - Number of outgoing students placed during the year

33

| File Description | Documents |
|---|---|
| Self-attested list of students placed | **View File** |
| Upload any additional information | **View File** |

## 5.2.2 - Number of students progressing to higher education during the year

## 5.2.2.1 - Number of outgoing student progression to higher education

**11**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **View File** |
| Any additional information | **View File** |
| Details of student progression to higher education | **View File** |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**20**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | **View File** |
| Any additional information | **View File** |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**0**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **View File** |
| Any additional information | **View File** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | **View File** |

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**The Students' Council i.e. Students' Union takes the decision for the academic, cultural and physical benefit of the students. The**

council holds the Annual Sports/College week. Cultural competition, debate competition and sports events are organised for personality development of the students' community. The sports representatives namely President and the Secretary are the most important members of RUSA co-ordination committee. IQAC, planning committee and Students' Grievances' and Redressed cell are also proactively functioning for the benefit of the students' community.

In the field of co-curricular and extra-curricular activities, the students participate in various activities through NCC and NSS.

NSS of the college observed World Environment Day, Integrated Yoga Day and Independence Day in 2020. In 2021 NSS unit of the college observed Swachh Bharat Abhiyan for 18 days continuously from 2nd October to 20th October, 2021.

| File Description | Documents |
|---|---|
| Paste link for additional information | **https://northbankcollege.in/data/photo-gallery/** |
| Upload any additional information | **View File** |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

| File Description | Documents |
|---|---|
| Report of the event | **View File** |
| Upload any additional information | **View File** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | **View File** |

## 5.4 - Alumni Engagement

### 5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The North Bank College has an Alumni Association. The Alumni Association has not made any financial contribution to the institution but the Association helps the institution by taking part in various programmes of the collage. Already the Association has donated a bookshelf and some books to the library of the college.

**The Alumni Association is yet to be registered.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **N/A** |
| Upload any additional information | **View File** |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **View File** |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The present mission and vision of the college is to impart quality and global market demand oriented education to the students with all the modern facilities. The system of governance, perspective plans and teachers' activities conform to the mission and vision of the institution.**

**The system of governance of the institution always keeps in view the all-round development of the students. Different bodies of the institution related to governance consider the needs of the students in their decision making process. Students are also well represented in the system through their union body.**

**Perspective plan of the institution provide strategies and programmes for development. The plan is intended to create an enabling academic environment for students embedded with sincerity, discipline and commitment.**

**The college administration is a combination of organizationalstructure where there are different decision making bodies with teacher representatives. The teachers play an important role in the decision making process to ensure overall development of the institution.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **https://northbankcollege.in/#** |
| Upload any additional information | **View File** |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The college has mechanism for decentralization and participative management committees and cells are formed with members who are specialised for taking charge of specific events. Convenors/coordinators and members of different committees and cells are authorizedto plan and organize academic programmes and events.**

**The functioning of the NCC unit of the college reveals decentralization and participative management. The unit is affiliated to the 8th Assam Battalion of NCC, Nagaon, under Indian Army. The overall responsibility of the unit has been assigned to a Care Taking Officer (CTO). The C.T.O. carries out his assignments in consultation with the Principal, teaching and non-teaching staff members and students' union of the college. The senior cadets of the unit also play an important role in its functioning. Decisions regarding selection of students for enrolment into the unit, selection of cadets for attending various camps and rendering of social service in and around the college campus are taken in a collaborative way.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **https://northbankcollege.in/data/photo-gallery/** |
| Upload any additional information | **View File** |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The college developed a plan to provide vocational education to the students and employment opportunity to the local youths. Accordingly the college implemented the scheme of Fish Breeding and Aquaculture in the year 2018-2019 with a fund of Rs 2500000/ from UGC (NSQF). Under the scheme there are three courses: Diploma in Fish Breeding, Advance Diploma in Fish Breeding and B. Voc. The current enrolment is 125.**

**The college has now facilities for Breeding of Fish with incubator. Fish breeding is done by following the semi-natural propagation method. There is also a fishery for harvesting fish. Many local youth are involved in the process of breeding and rearing of fish.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | **View File** |
| Paste link for additional information | **https://fb.watch/bZGlttC1qx/** |
| Upload any additional information | **View File** |

**6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

The management of the college rests with the governing body, which is appointed in accordance with the guidelines provided by the Department of Higher Education, Govt of Assam and approved by the Directorate of Higher Education, Govt. of Assam. The governing body is a twelve member body that includes a president, a Secy. and ten members. It is the highest decision-making body of the college.

The Principal is the academic and administrative head of the institution and also the Secy. of the Governing body. The Principal is assisted by the Vice-Principal as academic coordinator. The Head of the teaching departments are responsible for the day-to-day administration of the departments. Additionally, the college has a number of committees which play an important role in various institutional functions.

The non-teaching staff consisting of one head assistant, three assistants and twelve grade iv employees (including departmental bearer) assist the principal in his works.

| File Description | Documents |
|---|---|
| Paste link for additional information | **N/A** |
| Link to Organogram of the Institution webpage | **https://northbankcollege.in/data/page/rules-regulations/** |
| Upload any additional information | **View File** |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **View File** |
| Screen shots of user interfaces | **View File** |
| Any additional information | **View File** |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | **View File** |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Various welfare measures are available for teaching and non-teaching staff. They are as follows:**

**a) Government Measures:**

**As per UGC and State Govt. Leave rule, institution follows all measures for the stakeholders.**

**b) Institutional Measures:**

**\* Mutual benefit fund provisions for teaching and non-teaching staff**

**\* Accommodation facilities for teaching and non-teaching staff inside the college campus against a nominal rate; especially from other than home District.**

**\* Separate departmental rooms are available for the teaching staff.**

**\* Drinking water facilities are available.**

**\* Canteen facilities for all.**

**\* Adequate number of restrooms are provided with provisions of water supply, wash basin, toilets etc.**

**c) Measures from Affiliating University:**

**@ Semester break is available for teaching staff.**

**@ Summer vacation is available for teaching staff.**

**@ Special leaves for academic purposes – i.e. to attend in seminars, symposium, workshops etc.**

**@ Affiliating University prepares a holiday list and institution follows it.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **N/A** |
| Upload any additional information | **View File** |

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---|

| | |
|---|---|
| Upload any additional information | **View File** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | **View File** |

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **View File** |
| Reports of Academic Staff College or similar centers | **View File** |
| Upload any additional information | **View File** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | **View File** |

## 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

| File Description | Documents |
|---|---|
| IQAC report summary | **View File** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **View File** |
| Upload any additional information | **View File** |
| Details of teachers attending professional development programmes during the year (Data Template) | **View File** |

## 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The following mechanisms are in practice for appraisal of performance of the teaching and non-teaching staff.**

1. The teaching staff members have to keep record of all his /her activities/performance on Teacher's Diary, Teacher's Log Book and Monthly Report. These records are to be submitted to the Principal periodically and he examines and verified these.

2. Students are given the opportunity to provide their feedback on the performance of the teachers. The feedback forms are available offline and contain questions which are structured to elicit responses for parameters like communication skills, subject knowledge, discipline, work-ethics, etc.

3. The principal regularly inspects the performance of the non-teaching staff in relation to their assigned duties.

4. Performance of both the teaching and non-teaching members are evaluated during the time of their promotion.

| File Description | Documents |
|---|---|
| Paste link for additional information | **https://northbankcollege.in/data/page/feedback-form/** |
| Upload any additional information | **View File** |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Enumerate the various internal and external financial audits carried out during the year with the mechanism for setting audit objections.

The institution conducts internal audit regularly by local audit experts appointed by the governing body.

External audit is done by government auditors deputed by the director of audit, local fund, govt of Assam, at an interval of one or two years, in spite of the request by the college authority for regularly audit.

The external audit for the financial years 2019/2020 and 2020/2021 is going on and not yet completed. After completion of the next financial year(s) can be applied.

If any objection is raised by the auditor(s) then the same is settled by the Principal/Secretary of the institution with appropriate measures.

| File Description | Documents |
|---|---|
| Paste link for additional information | **NIL** |

| Upload any additional information | **View File** |
|---|---|

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | **View File** |
| Any additional information | **View File** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | **View File** |

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resources of the institution are mobilized under strict rules and policy of different sources permitted by concerned department and management committee of the college. The major sources of resource of the college are-

1. A nominal development fee is collected from the students during their admission.
2. The state govt. Provides development grants against certain development plans and projects.
3. UGC provides development grants against particular projects or plans.
4. Local development agencies such as Missing Autonomous Council, Gaon Panchayat ans Zila Parishad provide non-recurring grants.
5. NHPC (National Hydroelectric Power Corporation) provides drinking water and toilet facilities under Welfare Scheme.
6. Local social worker provides infrastructural facilities.
7. Salary of the staff comes from respective govt.

| File Description | Documents |
|---|---|
| Paste link for additional information | **N/A** |
| Upload any additional information | **View File** |

## 6.5 - Internal Quality Assurance System

### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC, North Bank College has been instrumental in taking initiatives related to academic and co-curricular activities for the holistic development of the students and the institution. Two of such practices are:

1. IQAC aims at achieving vocational and skill orientated knowledge gain for the students. So to felicitate the students with their skills it continuously organises, arranges and collaborates with other departments of the college in hosting workshops, seminars, conferences, discussion series and popular talks etc.
2. To promote environmental ethics and to preserve Assamese culture, IQAC took an initiative for Orchid plantation programme inside the college campus which was enthusiastically assisted by the students.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | **https://northbankcollege.in/data/page/iqac-minutes/** |
| Upload any additional information | **View File** |

## 6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic committee of the college reviews the teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals with the assistance of the IQAC. The reviews and reforms are done in the light of the recommendations of the first and second cycle of NAAC's accreditation report. Two such examples are—

1. To fill the gap of skill-oriented course the college has introduced the scheme of Fish Breeding and Aquaculture in the year 2018/2019 with a view to promote vocational skills among the students. Currently there are three courses under the scheme.
2. As per the recommendation of the first and second cycle of accreditation the college has strengthened it's feedback mechanism. Now feedbacks are collected from different stake holders to effect reforms in the teaching –learning process of the institution.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | **https://northbankcollege.in/data/page/feedback-reports** |

| Upload any additional information | **View File** |
|---|---|

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | **C. Any 2 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | **NIL** |
| Upload e-copies of the accreditations and certifications | **View File** |
| Upload any additional information | **View File** |
| Upload details of Quality assurance initiatives of the institution (Data Template) | **View File** |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The International Women's Day was celebrated in North Bank College, Ghilamara on 8th March, 2021. The purpose of celebrating women's day is to raise awareness about the status and dignity of women among the students.

A workshop on "Reflection of Women in Bhupendra Sangeet" was also conducted on that day and many students had participated in that workshop. The guest of honour for this event was Dr. Keshab Hazarika, a Subject Teacher of Ghilamara Higher Secondary School and also renowned social activist. Mrs. Nitumoni Baruah, a well known singer and socially active women of Ghilamara was also invited to participate in this workshop.

In the beginning of this programme our respected Principal Dr. Jugal Saikia gave a short speech on women's day to appreciate and inspire all the women. Dr. Keshob Hazarika delivered a speech on reflection of women in Bhupendra Sangeet. Both the resource persons explained the role of women in peace building and socio-economic upliftment of the society

| File Description | Documents |
|---|---|

| Annual gender sensitization action plan | **1.Celebration of International Women's Day; 2. Awareness program on Gender Equality, especially with girl students of the collegea** |
|---|---|
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | **a. Free distribution (as per need by the students) of sanitary napkins B. Proper counselling for women for education, employ-ability, early marriage etc.c. Girls common room with adequate felicities etc.** |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy          Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **C. Any 2 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | **View File** |
| Any other relevant information | **View File** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**1. Solid Waste Management: For solid waste management, a vermi compost site is being set up in the college campus.Certain species of earth worms are used to enhance the progress of organic waste conversion and produce a better end product.**

**2. For liquid waste management, rainwater harvesting system is available in our college campus. Rainwater is collected from roof and redirected it to a tank/reservoir and re used by students and all for washing hands. Besides, it is also supplied to the vermin compost plant when necessary. The waste or left over water from the safe drinking tank has been directed to flow down to the college garden.**

**3. For biomedical waste management, different colour coding containers are arranged in our college. For disposal of cyto-toxic drugs and chemical wastes, a plastic container is used. To dispose the infected dressings, a plastic container is being used. For disposal of plastic wastes, gloves etc. another plastic container is used. A dedicated tank has been arranged attached to the girls' toilet for the safe disposal of sanitary napkin waste.**

**4. For e-waste management, selective collection of electronic waste and their safe disposal is done.**

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | **View File** |
| Geo tagged photographs of the facilities | **yes** |
| Any other relevant information | **View File** |

| **7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | **A. Any 4 or all of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | **View File** |
| Any other relevant information | **View File** |

**7.1.5 - Green campus initiatives include**

| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. **Restricted entry of automobiles**<br>2. **Use of Bicycles/ Battery powered vehicles**<br>3. **Pedestrian Friendly  pathways**<br>4. **Ban on use of Plastic**<br>5. **landscaping with trees and plants** | **B. Any 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | **View File** |
| Any other relevant documents | **View File** |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit  3.Environment audit 4.Clean and green campus recognitions/awards 5.** | **D. Any 1 of the above** |
|---|---|

**Beyond the campus environmental promotional activities**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | **View File** |
| Certification by the auditing agency | **View File** |
| Certificates of the awards received | **View File** |
| Any other relevant information | **View File** |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment     5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | **View File** |
| Policy documents and information brochures on the support to be provided | **View File** |
| Details of the Software procured for providing the assistance | **View File** |
| Any other relevant information | **View File** |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has organised many programs with the NSS, NCC unit of the institution and all the staff and the students participate voluntarily in all these programs.

1. A huge number of extension activities are carried out in the neighbouring area of the college. These programs are executed by NCC & NSS unit of the college. For instance:

1. NCC Day is celebrated by the NCC unit of the college on 22nd November every year.
2. On 29th of August, every year, college NCC unit celebrate the National Sports Day.

3. Various cleanliness drives are carried out by the NSS and NCC units of the college on the outer side of the college campus. The volunteers and cadets of both the units create awareness among the people as well.
4. Awareness program is organised by the college family on 8th March every year on the occasion of International Women's Day. These awareness programs include women's health and hygiene and socio-economic issues connected with women.
5. Tree plantation programme is also carried out both inside and outside the college campus by NSS and NCC unit of the college in collaboration with IQAC and other cells and units of the college.
6. Every year college fraternity organises and celebrates World Environment Day on 5th June. Various plantation programs and Green Drive initiatives are taken on that day.
7. There is a certificate course in the college curriculum namely, Human Rights Development. Certificate courses are provided to the aspirant students on this particular subject.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | **View File** |
| Any other relevant information | **View File** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To make students and local people aware of their duties, responsibilities, rights and obligations as a citizen of this nation, North Bank College family organises many programs. Some of them are:

1. Voters Day is celebrated by the college family for the creation of awareness and enlightenment among the people about their democratic rights, power to vote and other systems of governance.
2. There was a Quarantine centre inside our college campus during the first wave of Covid-19 pandemic. During that period our college authority and staff not only cooperated with Government directions but also provided quality service in those camps.
3. All the teaching and non-teaching staffs of the college perform their assigned duties during various levels of government elections conducted by the Election Commission of India.
4. College fraternity also enthusiastically celebrate Gandhi Jayanti and observe this day as beginning of a new era devoid of socio-economic and political discriminations.
5. NCC unit of the college observes Kargil Vijay Divas on 26th July every year.

6. **On 5th April, 2021 Uttorporia Satro Sanmilon: A book release program was organised in the college.**
7. **Awareness program on Women's Health and Behavioural Change in view of Human Rights was organised on 31/03/2021**
8. **Besides, North Bank College celebrates and observes other significant days like Republic Day, Independence Day etc. We not only celebrate them inside the college but also cooperate with local govt. bodies.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | **View File** |
| Any other relevant information | **View File** |

### 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
### 4. Annual awareness programmes on Code of Conduct are organized

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Code of ethics policy document | **View File** |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **View File** |
| Any other relevant information | **View File** |

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**North Bank College has celebrated and observed various important days, events and festivals during the year 2020/2021. The following are the events and festivals organised by different Cells of North Bank College.**

1. **Observation of International Women's Day on 08/03/2021 and organised a one day workshop on "Reflection of Women in Bhupendra Sangeet".**

2. A special event i.e. extension activity titled " Women's Health and Behavioural Change in view of Human Rights" was organised by women's Cell, North Bank College on 31/30/2021.
3. Observation of World Environment Day on 5th June, 2020& 2021 is organised by NCC & NSS unit of the college in collaboration with IQAC, North Bank College.
4. NCC celebrated NCC Day on 22nd November of 2020 and 27th November of 2021.
5. International Yoga Day was celebrated on 21st June in both 2020 and 2021.
6. Kargil Vijay Divas was observed on 26th July, 2021 where NCC cadets of the college had participated in various activities such as poem recitation, painting, singing etc. to commemorate the martyrs of Kargil War.
7. NCC unit of North Bank College has organised a Marathon rally under "Fit India Campaign" to encourage people to remain healthy and fit by including physical activities and sports in their daily lives.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | **View File** |
| Geo tagged photographs of some of the events | **View File** |
| Any other relevant information | **View File** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

North Bank College has several best practises for the benefit of the students. Some of them are as follows:

1. North Bank College has undertaken an Orchid plantation drive initially inside the college campus. More than 200 orchids of different species had been successfully planted on all the trees inside college campus. IQAC, North Bank College in collaboration with Beautification Cell had involved majority of the students in this drive to make them aware about preservation of nature as well as to create awareness about our rich culture. The entire college has been declared as an Orchid Plantation Site by the college authority.
2. North Bank College had started a fish breeding and rearing centre inside the college campus. The institution has provided necessary site, equipment for this centre and now producing fishes in collaboration with local organisation Moinapara Bohumukhi Samabai Samiti and Madhukulya Aquatic Farm. As a

result of this practice, several educated unemployed youth have been able to become financially self-sufficient. Besides, it has also provided first-hand knowledge to the students of our college in gathering information about rearing fish.

3. Besides, all the best practices of the previous years have also been successfully continued.

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | **View File** |
| Any other relevant information | **View File** |

## 7.3 - Institutional Distinctiveness

### 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In respect of the vision, priority and thrust, the college has the vision and mission to impart quality education for creation of Human Resources based on the local environment and resources. The thrust as priority is given on creation of Human Resources and employ-ability. Being the under graduate level institution, the employment opportunity of the under graduate and graduate level students have more feasibility on NCC. The college has total 55 seats for NCC. Every year, at an average of 4 to 5 students from NCC Unit get employment facility like Railway, Assam Police, etc. The college is giving more entrust on NCC of the college along with general education.

1.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | **View File** |
| Any other relevant information | **View File** |

### 7.3.2 - Plan of action for the next academic year

North Bank College has enlisted a number of future plans related to infrastructural and academic upliftment. Some of those plans for the year 2022-2023 are:1. To introduce and continuemore Add on courses

Keeping in mind the need of time and the students. 2. To extend Digital classrooms. 3. To organise more Professional & skill based workshops, seminars, publications, popular talks, FDPs and other research based activities. 4. Complete the construction of Science Block. 5. To keep a sanitary napkin bank for emergency use of girls students. 6. To enhance sports and cultural activities, infrastructures and facilities for the students. 7. To increase more solar plant for production of renewable energy. 6. To open a

cultural museum in the college campus. 8. To open a centre for promotion of local & traditional handloom and textile products.