



OFFICE OF THE PRINCIPAL  
**NORTH BANK COLLEGE**

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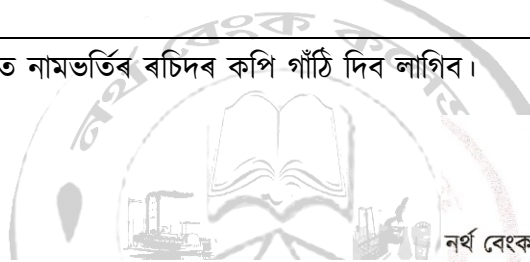
Dtd.28/03/2024

## জাননী

ইয়াৰ দ্বাৰা ২০২৩-২০২৪ শিক্ষা বৰ্ষৰ 2<sup>nd</sup> Semester (FYUGP) B.A. & B.Sc. ৰ ছাত্ৰ-ছাত্ৰীসকলক জনোৱা যায় যে তেওঁলোকৰ পৰীক্ষাৰ প্ৰ-পত্ৰ পূৰণ ইং ২৮/০৩/২০২৪ তাৰিখৰ পৰা ইং-০৯/০৪/২০২৪ তাৰিখৰ ভিতৰত মহাবিদ্যালয়ত জমা দিব লাগিব। ছাত্ৰ-ছাত্ৰী সকলে তলত দিয়া নিয়ম অনুসৰি <https://dibru.samarth.edu.in> ৱেবচাইটত প্ৰ-পত্ৰ পূৰণ কৰি ইয়াৰ কপি আৰু মাছুল মহাবিদ্যালয়ত জমা দিব লাগিব।

Sl.No.	Course wise Fee	Exam Fee
1.	Major/Honours Course (With Practical)	1800.00
2.	Major/Honours Course (Without Practical)	1300.00
3.	Late Fine	300.00

Online প্ৰ-পত্ৰৰ কপিৰ লগত নামভৰ্তিৰ ৰচিদৰ কপি গাঁঠি দিব লাগিব।



২৮-০৩-২০২৪  
অধ্যক্ষ  
Principal  
North Bank College  
Ghilamara

### STEPS TO BE FOLLOWED BY THE STUDENTS

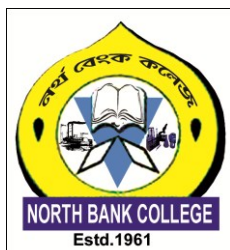
**Step 1:** Open the <https://dibru.samarth.edu.in> link, the homepage will appear as below:

**In the student portal homepage, students will be able to see three (3) options as follows:**

- 1. Login:** Already registered students can directly login using their login credentials of the portal.
- 2. New Registration:** Students doing first-time registration have to click on the "New Registration" option to generate their login credentials
- 3. Reset Password:** If a student forgets his/her password they can reset it using the "Reset password" option.

**Enrolment Number** as assigned on the Assam Samarth admission portal for 2023. If you do not have your enrolment number, contact your **College** to get your enrolment number or Login to admission portal 2023 to check your enrolment number. If the college can't provide the enrollment number login using your Dibrugarh University Registration Number.

Contd.



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## New Student Registration

**Step 1.** Students can register themselves by clicking on the "New Registration" Button, After that, the following details need to be selected/entered by the students:

- Programme
- Name (as on Samarth ID card)
- Mode of Registration
  - Enrollment Number
  - Registration Number
- Enrollment Number

After that, a new window will appear. In that, the following details need to be entered for the new registration:

- Mobile Number
- Email Address

(These details must be correct to receive OTP via mail)

After successful verification of the OTP received via Mail/SMS.

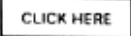
Once OTP will be verified, students need to set a password for their login in a new window

**Note: The students need to note down the username for further use.**

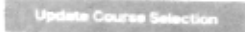
## Course Selection Process

For selection of the courses, students need to follow the below mentioned steps:

**Step 1:** Login to Student Portal with valid credentials

**Step 2:** After successful login, the student will be redirected to the dashboard. Then the students need to click on  button to view/select the courses related to their respective programme

**Step 5:** After clicking on the "Submit" button, students will be able to preview the list of selected courses.

In that, Students can update their courses selection by clicking on  button.

**Step 6:** Then, click on  button to finally submit the selected course.

**Step 7:** A pop-up window will appear for confirmation of selected courses. On that, click on the "OK" button.

After successful completion of the course selection a new window will appear with the message that "Courses submitted successfully".

## Examination Form Filling

For Examination form filling students need to click on the **Home** button.

**Step 1:** Then click on "Examination" and then click on "Registration".

In that, students can see the active examination sessions.

Students need to open their examination form by clicking on the "[CLICK HERE](#)" button below their programme.

**Step 2:** In a new window, examination form will appear and student needs to fill the following details:

- PWD Status (YES/NO)
- Disability Percentage (If YES)
- Need of scribe in the Examination (If YES)

Then click on the  button.

After successful completion of the Examination Form filling, students can download the examination form in the pdf format by clicking on the "Print Application" button located on the top right side of the student portal.